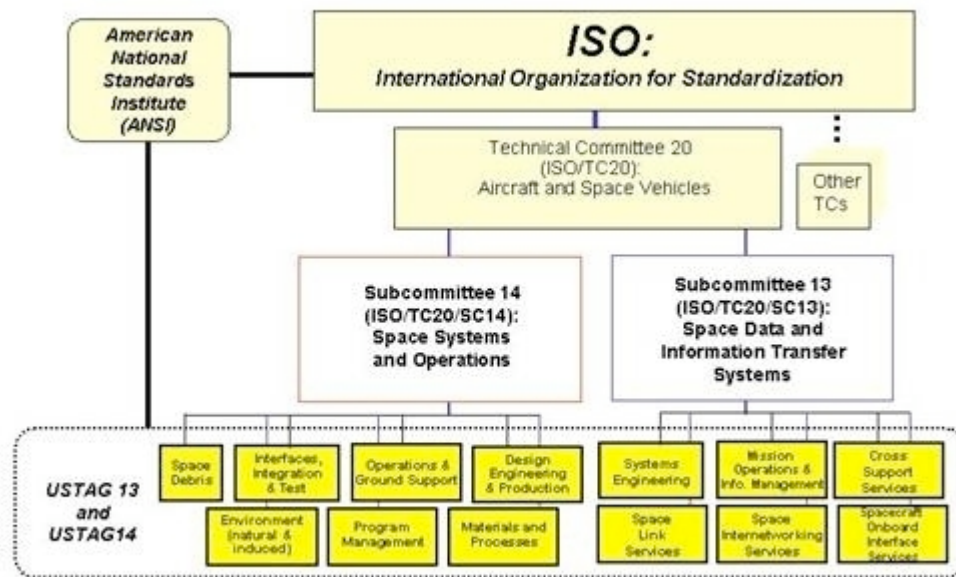


**Terms of Reference
For
ISO Technical Committee 20
SC 13 – SC 14 Liaison**

Objective: The objective of these terms of reference (TOR) is to establish a framework for interaction SC 13, Space Data and Information Transfer Systems, and SC 14, Space Systems and Operations, and their working groups.

Statement of Intent: Recognizing the interactions between Space Systems and Space Data and Information Transfer, SC’s 13 and 14 herewith establish mechanisms for collaborating and coordinating standards that bridge responsibilities.

Scope: Diagram 1 depicts the organizational relationship of SC 13 and SC 14 and their subordinate working groups. Matters of mutual significance exist between all working groups in both subcommittees. Principal matters that would benefit from collaboration and coordination reside in SC 13, WG 2.2, Navigation, and SC14, WG 3 Operations and Ground Support.



Justification: Systems and activities within the scope of SC 14 are often an essential element of the “physical layer” in the ISO Open Systems Interconnection (OSI) hierarchy¹. These systems and activities also generate and consume the data and information that systems within the scope of SC 13 transport. Interaction between these subcommittees assures that data transport processes and data synthesis or application are mutually consistent.

¹ ISO/IEC 7498-1:1994, Information technology – Open Systems Interconnection – Basic Reference Model: The Basic Model.

Procedures:

1. SC 13 and SC 14 shall designate an individual (liaison representative) each to execute coordination and collaboration.
2. These individuals shall be currently knowledgeable of both subcommittees work plans.
3. These individuals shall collaboratively determine which work items should be coordinated within both subcommittees, bringing those items to the attention of the subcommittee conveners.
4. Each of the designated liaison representatives shall apprise the other of subcommittee documents and meetings relevant to coordination or collaboration items and assure the opportunity to examine such documents or to participate in meetings. Examination or participation shall be limited to providing comments or suggested modifications that the principal parties may consider.

Implementation: SC 13 and SC 14 shall appoint liaison representatives immediately upon accepting these terms of reference.