



## ISO TC20/SC13 Action Item and Resolution Tracking Report Maintained by the ISO TC20/SC13 Secretariat Support Office

Action Number	Action Item	Assignee	Due Date	Status
SC-F03-A01	<p>Continue contacts and consultancies with ISO Directorship of Standards Development and Production toward the elaboration of a Business Plan for a new ISO/TC-999 dedicated to space systems.</p> <p><b>Comments:</b></p> <p><b>25 May 2004</b> - A meeting has been tentatively scheduled for September 2004 with Messrs. Abram and Smith of ISO and Messrs. Kelley and Downen of ISO TC20/SC13.</p> <p><b>4 November 2004</b> – Work is progressing on this issue. Several iterations and reviews of a proposed TC-999 Business Plan have been completed. Mr. Andrew Downen met with ISO representatives in Geneva, Switzerland in early September to discuss issues related to the possible creation of a new TC.</p> <p>A review of the current version of the TC-999 Business Plan is in progress.</p> <p>Through face-to-face meetings and continuing communication, the activities required by this action have been taken. This action item is considered closed.</p>	Andrew Downen SC13 Chair and Gael Squibb of SC14	TBD Firm due date never set	Closed

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SC-F03-A02	<p>Continue with the elaboration of a new version of the Business Plan for a new ISO/TC-999 dedicated to space systems.</p> <p><b>Observation</b> - A planned third version of the document will serve as the basis for the expected September 2004 meeting with Mr. Francois Abram and Mr. Mike Smith of ISO Directorship of Standards Development and Production. This meeting will address the protocol to be followed and the ability of TC20/SC13 and TC20/SC14 to secure ISO Technical Management Board's (TMB) approval for the formation of a new TC. Naturally, it is expected that a fourth version of the Business Plan will result from the September 2004 meeting. The fourth version is expected by 29 October 2004.</p> <p><b>Comments:</b></p> <p><b>25 May 2004</b> - The first version was reviewed by Mr. Downen, Dr. Kelley, and Mr. Bergamini, and comments were provided to Mr. Squibb of ISO TC20/SC14.</p> <p>The revised version of the Business Plan will be provided to members of ISO TC20/SC13 for review and comment once it is received by the Secretariat (New Action Item SC-S04-A01).</p> <p><b>4 November 2004</b> – Another iteration of the document is expected for review on 29 November 2004.</p> <p><b>16 November 2004</b> – The Secretariat considers that the activities required by this action item are now part of SC-S04-A01 and this action is considered closed.</p>	<p>Andrew Downen SC13 Chair and Gael Squibb of SC14</p> <p>(Supported by the SC13 Secretariat)</p>	<p>29 November Next iteration of the document available for review</p>	<p>Closed</p>
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<p>SC-S04-A01</p>	<p>After receiving from ISO TC20/SC14, provide a copy of the revised TC 999 Business Plan to the ISO TC20/SC13 Heads of Delegation for review and comment.</p> <p><b>Comments:</b></p> <p><b>4 November 2004</b> – Multiple iterations of this document have been worked and reviewed by Messrs. Downen, Bergamini, and Squibb. When a version is considered ready, it will be sent to the ISO TC20/SC13 Heads of Delegation for review and comment.</p> <p><b>16 November 2004</b> – An updated version of the document will be made available to Heads of Delegation at the upcoming TC20/SC13 meeting on 8 December 2004.</p>	<p>SC13 Secretariat</p>	<p>8 December 2004</p>	<p>Open</p>
<p>SC-S04-A02</p>	<p>Based on the terms of ISO TC20/SC13 Ref. N-320 letter, as of 03 May 2004, Heads-of-Delegation are required to consult with their respective ISO TC20 Delegates about their support to the Subcommittee resolution to move to a new ISO TC dedicated to space systems and provide the pending answer to the Secretariat prior to the meeting with ISO in early September (currently scheduled September 1-3).</p> <p><b>Comments:</b></p> <p><b>26 August 2004</b>– Responses received from JAXA and Ukraine.</p> <p>  082604 JAXA 082604 Ukraine Response to ISIResponse to ISI</p>	<p>SC13 Heads-of-Delegation</p>	<p>27 August 2004</p>	<p>Open</p>

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### ISO TC20/SC13 Resolutions Requiring Tracking

Resolution Number	Resolution	Assignee	Status
SC-S04-R02	<p>TC20/SC13 resolves to register AWI 20652 (CCSDS 651.0-B-1) <i>Producer-Archive Interface Methodology Abstract Standard</i> (PAIMAS) for ISO DIS review. The PAIMAS document was approved for CCSDS Recommended Standard (Blue Book) status at the 24 May 2004 CMC meeting.</p> <p><b>Comments:</b></p> <p><b>17 September 2004</b> - ISO Form 8A and a cover letter requesting AWI status for this document were sent to Francois Abram/ISO. Both MS Word and .pdf (Acrobat 4.0) versions of this document were posted to a new folder in the SC13 work area of the ISO TCserver.</p>	SC13 Secretariat	Accomplished