

ISO TC20/SC13 ACTION ITEMS from the **41th** International Organization for Standardization (ISO) Technical Committee (TC) 20 Subcommittee (SC) 13 on Space data and information transfer systems (informal) **Meeting, Darmstadt , Germany, 24 April 2012:**

SC13-A-2011-11-1	<p>Report on the status of the Subcommittee liaisons, based on the ongoing actions: 1) As found to be applicable, confirm all the potential liaisons which are under consideration; 2) Perform a joint work with CCSDS so that a stable list of liaisons may be obtained and that it may be the same list for the Subcommittee and for CCSDS. It is also understood that CCSDS may also have additional liaisons that are of the exclusive interest of the Committee and not, of the Subcommittee.</p> <p>Actionees: Chairman Due Date: 41st Subcommittee meeting, in Darmstadt, DE - CLOSED</p>
SC13-A-2011-11-2	<p>Report on the progress of the structuring of the ISO TC20/SC13 Subcommittee related information, as applicable, with -equal-contents, housed in the Subcommittee Web pages: 1) In the ISO Livelink Website, and; 2) In the CCSDS CWE Website.</p> <p>Actionees: Chairman Due Date: 41st Subcommittee meeting, in Darmstadt, DE - CLOSED</p>
SC13-A-2011-11-3	<p>Send ISO TC20/SC13 Subcommittee letter of thanks to Mr. Alexey Mutafyan, from TsiNIIMash and to his colleagues: Mr. Valery Zaichko, Mr. Dmitry Bazannikov, Mr. Mikhail Bulkanov, Mr. Stanislav Smirnov, Mr. Alexander Konyakhin and Mr. Pavel Loshkarev for their hospitality and support in providing the facilities and hosting the 40th ISO TC20/SC13 Subcommittee meeting at D'Hotel, in Moscow, RU.</p> <p>Actionee: Secretariat Due Date: Before the 41th Sub. Meeting, in Darmstadt, DE- CLOSED</p>
SC13-A-2012-4-1	<p>It was decided that a joint ISO TC20/SC13 – CCSDS Secretariat work will be hopefully completed by next meeting in order to define a complete list of what are expected to be their liaisons in common and those who are, in principle, restricted to be of interest of CCSDS. The point of departure for the mentioned list will be the current list of planned liaisons which are, in principle, under consideration.</p> <p>Actionees: CCSDS and ISO TC20/SC13 Secretariats Due Date: Tentatively, in the next meetings, in December 2012.</p>
SC13-A-2012-4-2	<p>Advance in the development of the work for structuring the information contents (Meeting Packages, Programs of Work, Member Internal Lists, etc.) of ISO TC20/SC13 Subcommittee under the ongoing approach that is already permitting their methodical maintenance and update on a regular, routine basis, as possible, under a simple and practical methodology, while observing an easily understandable architecture. This new structuring of the Subcommittee information contents is already being made equally available in the restricted access and in the public segments of the Subcommittee Web pages: 1) In the ISO Livelink Website, and; 2) In the CCSDS CWE Website.</p> <p>Actionees: Chairman of the Subcommittee Due Date: Completion of this work is expected by March 2013.</p>



SC13-A-2012-4-3	<p>After the coming 42nd meeting, to be held in December 2012, in view of the end of his current term, the Chairman of ISO TC20/SC13 Subcommittee has expressed his willingness to step down from his chairmanship should other candidates present, at the coming meeting, their intention to take up this position in the Subcommittee. Otherwise, the current Chairman also expressed his willingness to be considered for a new term as the Chairman of the Subcommittee.</p> <p>Actionees: The Plenary Members Due Date: Decision to be taken at the 42nd Meeting in Dec. 2012.</p>
SC13-A-2012-4-4	<p>Letter of thanks to be formally addressed to ESA/ESOC, in the person of Dr. Juan Mirò and Dr. Nestor Peccia and to DIN, in the person of Dr. Martin Pilgram, for making available the very convenient facilities of the ESOC Center, in Darmstadt, Germany which hosted and permitted the realization of the 41th Meeting of ISO TC20/SC13 Subcommittee.</p> <p>Actionees: Secretary Due Date: Before the coming, 42nd Meeting, in December 2012.</p>