



ISO TC20/SC13 ACTION ITEMS from the **38th** International Organization for Standardization (ISO) Technical Committee (TC) 20 Subcommittee (SC) 13 on Space data and information transfer systems **Meeting – BSI, London, U.K., 5 November 2010:**

SC13-A-2009-04-4	<p>Create a report to show all CCSDS documents that have been approved for ISO submission, even if they have not yet been assigned an ISO number.</p> <p>Action: Secretariat</p> <p>Due Date: CLOSED. Since Oct. 2010 a Program of Work of the Subcommittee is being maintained by the Chairman, which relates all the ISO TC20/SC13 documents to their CCSDS corresponding documents of origin</p>
SC13-A-2009-11-1	<p>Mr. Martin Pilgram (Germany) will identify with support of the secretariat, items which may be obsolete in the ISO TC20/SC13 folder, for possible deletion.</p> <p>Action: M. Pilgram and Secretariat</p> <p>Due Date: CLOSED.</p>
SC13-A-2009-11-2	<p>Concerning CCSDS – ISO TC20/SC14/WG3, CCSDS – ISO 26900 document vote status, the ballot process in the ISO domain will be followed up.</p> <p>Action: Secretariat</p> <p>Due Date: CLOSED</p>
SC13-A-2009-11-3	<p>After verification by the Secretary in the CCSDS domain, reconsideration by the Subcommittee of the possibility and conditions for simultaneous review of CCSDS MOIMS-Dig. Repos. And Cert. (RAC) WG documents with the corresponding ISO with the corresponding ISO SC/WG .In June 2010 the document in ISO domain is in the review stage as ISO/DIS 16363.</p> <p>Action: Secretariat</p> <p>Due Date: CLOSED</p>
SC13-A-2008-10-2	<p>Consult with CNSA representative to CCSDS for his support in the formalization of a Head-of-Delegation (possibly, by Standardization Administration of China - SAC) to ISO TC20/SC13.</p> <p>Actionee: Secretariat</p> <p>Due Date: CLOSED. SAC attended the meeting. It was reported that CASI is expected to have representatives in the Subcommittee. To be confirmed if CASI participation will be joint with SAC (Standardization Administration of China).</p>
SC13-A-2008-10-5	<p>Gradual: Study, identification, implementation and maintenance of an enhanced INTERFACE between CCSDS Website and ISO TC20/SC13 Livelink Website, with a new structure of information, that may permit better visibility of the Subcommittee related contents by both communities.</p> <p>Actionee: Chairman, with support by CCSDS and ISO TC20/SC13 secretariat and by ISO Livelink technical staff.</p> <p>Due Date: To be presented in the 39th, May 2011 meeting, to be held at DIN, in Berlin, Germany: Additional implementations, intended to result in a first operational version.</p>



(Cont) ISO TC20/SC13 ACTION ITEMS from the **38th** International Organization for Standardization (ISO) Technical Committee (TC) 20 Subcommittee (SC) 13 on Space data and information transfer systems **Meeting – BSI, London, U.K., 5 November 2010:**

SC13-A-2009-04-3	<p>Update the status of all ISO TC20/SC13 liaisons listed on ISO Web Livelink site and see, among others, that ISO TC20/SC14 is added to that list.</p> <p>Action: Secretary and Chairman (as part of SC13-A-2008-10-5)</p> <p>Due Date: Overall update, as applicable, correlated to CCSDS liaisons to be presented in the 39th meeting, in Berlin, Germany, in May 2011.</p>
SC13-A-2010-11-1	<p>Send letter to Dr. Peter Allan, BSI HoD and to Ms. Christine Daws, Program Manager of BSI to thank BSI for the excellent hosting of the ISO TC20/SC13 38th meeting, held at BSI facilities, in London, U.K.</p> <p>Action: Secretariat</p> <p>Due Date: Fall 2010</p>
SC13-A-2010-11-2	<p>Create a first version of the INTERNAL MEMBER LIST OF ISO TC20/SC13 SUBCOMMITTEE, which is expected to include: 1) The information listed in the corresponding ISO LIVELINK MEMBER LIST OF ISO TC20/SC13 SUBCOMMITTEE, which is regularly maintained by ISO; 2) Other information considered to be useful for the Subcommittee Members like, for instance, the name of the delegates who attended the last Subcommittee meeting and their corresponding e-mails.</p> <p>Action: Chairman</p> <p>Due Date: 39th meeting, May 2011 (1st. version of the list)</p>