



**ISO TC20/SC13 RESOLUTIONS** from the **36th** International Organization for Standardization (ISO) Technical Committee (TC) 20 Subcommittee (SC) 13 on Space data information transfer systems **Meeting – Noordwijk, Netherlands, 3 November 2009:**

SC13-R-2009-11-1	The members of ISO TC20/SC13 RESOLVE that, after verification by the Secretary in the CCSDS domain, reconsideration by the Subcommittee will be given on the possibility and conditions for simultaneous voting CCSDS MOIMS (Dig. Repos. And Cert. (RAC) WG documents with the corresponding ISO with the corresponding (Liaison t.b. confirmed) ISO SC/WG (t.b.d.).
SC13-R-2009-11-2	The members of ISO TC20/SC13 RESOLVE that the ISO TC20/SC13 Subcommittee will be holding, in principle, on an alternative basis, meetings of two natures: a formal meeting followed by an informal one. The informal Subcommittee meeting may become a formal one, provided it may be reasonably justified, in advance. Naturally, it may also be possible that justifiable emergency related to one or more pendency of the Subcommittee may eventually be solved in between formal and informal meetings, be it via e-mail or via teleconference. In principle, meetings held in the U.S. would be the informal ones, due to visa concerns. The formal meetings would then, in principle, be those held external to the U.S. ISO requires at least one formal meeting on annual basis and, additional ones in the same year, if properly justified, in advance.
SC13-R-2009-11-3	The members of ISO TC20/SC13 RESOLVE to thank Mr. Luciano Balestra for ESA/ESTEC for the excellent hosting of this meeting in its facilities, in Noordwijk, NE. Letter will be sent by secretariat to ESA/ESTEC, to be addressed to Mr. Luciano Balestra.



**ISO TC20/SC13 ACTION ITEMS** from the **36th** International Organization for Standardization (ISO) Technical Committee (TC) 20 Subcommittee (SC) 13 on Space data information transfer systems **Meeting – Noordwijk, Netherlands, 3 November 2009:**

SC13-A-2008-10-2	Consult with CNSA representative to CCSDS for his support in the formalization of a Head-of-Delegation (possibly, by Standardization Administration of China - SAC) to ISO TC20/SC13. <b>Actionee:</b> Secretariat <b>Due Date:</b> Extended to Spring 2010 (37 <sup>th</sup> ) Meeting
SC13-A-2008-10-5	Gradual: Study, identification, implementation and maintenance of enhanced INTERFACE between CCSDS Website and ISO TC20/SC13 Livelink Website for better visibility of both communities. <b>Actionee:</b> Chairman (coordination) with implementation support by CCSDS secretariat and ISO Livelink technical support <b>Due Date:</b> Phase II: 37 <sup>th</sup> . Meeting, Spring 2010 - First definitions for actual implementation.
SC13-A-2008-10-6	Given that the OMG related CCSDS 660.0-B-1 XTCE document is approved by CCSDS in a form that also contains XML files, the Secretariat of ISO TC20/SC13 is requested to define with ISO if they can accept the publication of these files as part of the XTCE document, after its planned submission to ISO TC20/SC13. Addendum, in April 2009: Distribute response from Central Secretariat regarding the use of XML files to the subcommittee and determine if formats other than words can be used to include XML code in a document (i.e., in a CD ROM). <b>Actionee:</b> Secretary (Mike Kearney) <b>Due Date:</b> Extended to 37 <sup>th</sup> . Meeting, Spring 2010
SC13-A-2009-04-1	Distribute a list of withdrawn ISO documents that shows when each of those documents was withdrawn from the ISO TC20/SC13 Programme of Work. <b>Action:</b> Secretariat <b>Due Date:</b> CLOSED
SC13-A-2009-04-2	Send an email to all members of ISO TC20/SC13 regarding the term end date of the Subcommittee Chairman and ask that they determine if there is any interest in proposing a new candidate. <b>Action:</b> Secretariat <b>Due Date:</b> CLOSED (In the 36 <sup>th</sup> Meeting, Mr. E. Bergamini was reconfirmed as the Chairman of ISO TC20/SC13 Subcommittee, for a new term.)
SC13-A-2009-04-3	Update the status of all ISO TC20/SC13 liaisons listed on ISO Web Livelink site and see, among others, that ISO TC20/SC14 is added to that list. <b>Action:</b> Secretariat and Chairman (as part of SC13-A-2008-10-5) <b>Due Date:</b> Extended to 37 <sup>th</sup> . Meeting, Spring 2010



(Cont.) ISO TC20/SC13 ACTION ITEMS from the 36<sup>th</sup> International Organization for Standardization (ISO) Technical Committee (TC) 20 Subcommittee (SC) 13 on Space data information transfer systems **Meeting – Noordwijk, Netherlands, 3 November 2009:**

SC13-A-2009-04-4	Create a report to show all CCSDS documents that have been approved for ISO submission, even if they have not yet been assigned an ISO number. <b>Action:</b> Secretariat <b>Due Date:</b> Extended to 37 <sup>th</sup> . Meeting, Spring 2010
SC13-A-2009-04-5	Send a letter of appreciation to Loredana Bruca for her many years of service dedicated to the ISO TC20/SC13 work and community, on behalf of Italy. <b>Action:</b> Secretariat <b>Due Date:</b> CLOSED
SC13-A-2009-04-6	Send a letter of appreciation to appropriate NASA HQ authority and to the staff of the Penrose House, of Colorado Springs, CO, thanking them for their excellent hosting and support for the SC13 meeting <b>Action:</b> Secretariat, by request of Chairman <b>Due Date:</b> CLOSED
SC13-A-2009-11-1	Mr. Martin Pilgram (Germany) will identify with support of the secretariat, items which may be obsolete in the ISO TC20/SC13 folder, for possible deletion. <b>Action:</b> M. Pilgram and Secretariat <b>Due Date:</b> 37 <sup>th</sup> . Meeting, Spring 2010
SC13-A-2009-11-2	Concerning CCSDS – ISO TC20/SC14/WG3, CCSDS – ISO 26900 document vote status, the ballot process in the ISO domain will be followed up. <b>Action:</b> Secretariat <b>Due Date for Status Update:</b> 37 <sup>th</sup> . Meeting, Spring 2010
SC13-A-2009-11-3	After verification by the Secretary in the CCSDS domain, reconsideration by the Subcommittee of the possibility and conditions for simultaneous review of CCSDS MOIMS (Dig. Repos. And Cert. (RAC) WG documents with the corresponding ISO with the corresponding (Liaison t.b. confirmed) ISO SC/WG (t.b.d.). <b>Action:</b> Secretariat <b>Due Date for Status Update:</b> 37 <sup>th</sup> . Meeting, Spring 2010
SC13-A-2009-11-4	Send letter to Mr. Luciano Balestra to thank ESA/ESTEC for the excellent hosting of this meeting in its facilities, in Noordwijk, NE. <b>Action:</b> Secretariat <b>Due Date:</b> Prior to the 37 <sup>th</sup> . Meeting, Spring 2010